



**CEBU CONTRACTORS
ASSOCIATION, INC.**

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REGISTRATION FORM

Seminar/s: _____ Regn. Fee: _____ Date: _____

Seminar/s: _____ Regn. Fee: _____ Date: _____

Name of Participant/s / Designation/Profession	1.
	2.
	3.
Company	
Address	
Contact No.	
E-mail Address:	
Signature	

Please deposit your payment to:

Account Name: **CEBU CONTRACTORS ASSOCIATION, INC.**

Metrobank Savings Account Number: 602-7-602909197

Please fax your validated deposit slip to (032) 231-85-01 or email to cebuecontractorsassn@gmail.com to confirm your reservation and bring your original validated deposit slip and ID during the seminar. Thank you!

Please attach your validated deposit slip hereunder:

For inquiries, you may contact our CCA

Secretariat at:

Telefax Nos. (032) 231-8501

Gina H. Fabroa – 0922 381 3755

Fe P. Escano – 0917 539 0801



AUTHORIZED MANAGING OFFICERS (AMO)

(Requirement to apply for PCAB License)

The course completion is now a requirement starting **CFY 2012-2013** in the release of PCAB license registration, whether renewal or original issuance. The 16-hour AMO Course shall cover laws and regulations pertinent to the construction industry on the National Building Code, the Labor Code, the Government Procurement Reform Act, the Internal Revenue Code, the Build-Operate Transfer Law and the Local Government Code

The basis for this program is the PCAB Board Resolution No. 635, series of 2012 requiring all proprietors or AMOs to show knowledge of building, safety, health and lien laws of the Republic of the Philippines and the rudimentary principles of the contracting business. To assure compliance with the requirements, the PCAB has required the completion of a two-day seminar for proprietors/AMOs. The CMDP acts as the Program Manager in the conduct of AMO seminars in partnership with PCAB, Constructor Associations and/or Professional Organizations.

40-HOURS CONSTRUCTION SAFETY & HEALTH SEMINAR (COSH)

(Requirement to apply for PCAB License)

Course Description:

This comprehensive 40-hour course on Construction Safety and Health (CoSH) Course for Site Safety & Health Officer is accredited by the DOLE-OSHC. It is one of the major requirements by the DOLE for accrediting Safety Practitioner/Consultants and for anyone who wanted to make a career in the area of Safety & Health in construction. It provides participants with an in-depth insight about the various responsibilities of a Safety Officer concerning safety and health program implementation in construction. The course will make participants aware of the requirements of the OSH Standard its rules and regulations as applied to construction. Participants will experience group case study analysis and presentation, actual demo, role play, simulate tool box meeting, hazard analysis, safety inspection, accident investigation, and develop action plan to strengthen their capabilities to become effective safety and health officers.

Course Objectives:

- Formulate, develop, and administer the company Safety Program
- Develop Safety Inspection Checklist and conduct jobsite safety inspection
- Conduct Job Hazard analysis and improve company safety standard
- Perform accident investigation and reporting.
- Maintain an effective recording and reporting system
- Correct deviation from safety standards.

Target Participants:

- Planning Personnel, Project Schedulers, Project engineers, Field engineers, engineering faculties (academe) and senior civil engineering students
- Other profession related to construction
- Individuals wanting to go into construction business



CONSTRUCTION PROJECT MANAGEMENT (CPM)



Course Description:

A 2-day seminar designed for participants who wanted to enhance their knowledge and skills in managing construction works (project). The seminar consists of lecture, discussions, and tabletop exercises systems/processes needed to successfully complete a construction project.

Course Objectives:

At the end of this seminar, the participants shall be able to;

- Demonstrate the ability of identifying management systems/processes needed for successful construction works (project) completion;
- Define the requirements and characteristics of each systems/processes;
- Discuss the recommended tools and techniques of each systems/processes;
- Apply these tools and techniques in managing construction works (project);

Target Participants:

- Engineers, Architects, and senior engineering students
- Other profession related to construction
- Individuals wanting to go into construction business

CONSTRUCTION CONTRACT MANAGEMENT

Course Description:

A two day lecture presentation energized with class discussion of various issues in actual construction wholly structured for adult learning. The presentation covers the conceptual framework of Contract Management excerpted from the Project Management Body of Knowledge (PMBOK) of USA and aligned with Philippine construction setting.

Course Objectives:

At the end of the course, the participants must be able to:

1. Understand the principles, processes and procedures involved in the major stages of contract management.
2. Become aware of the various types of claims from the perspective of the contractor and the project owner; and
3. Appreciate the importance of contract documentation process.

Target Participants:

- Project Owners, Project Developers, Project Builders, Project Designers
- Project Managers, Project Supervisors, Project Engineers
- Project Stakeholders

PROJECT RISK MANAGEMENT (PRM)

Risk is an uncertain event or condition that, if it occurs, may have an effect on the project's objectives on scope, schedule, cost and quality. This course will cover the processes of conducting risk management planning, identification, analysis, response planning, monitoring and controlling risks throughout the project life cycle.

Risk responses identified will then form part of the project's or operation's scope, schedule, and cost management plan that will also be discussed thoroughly in this course to enhance the probability of meeting the organization's deliverables.

COURSE OBJECTIVES:

The main objective of this course is to teach the participants how to conduct risk management activities for a project. Once the risks have been identified and the risk responses are laid out, appropriate project management processes, tools and techniques will be applied to manage the competing project constraints of scope, schedule, and cost.

The course will, likewise, provide CPD (Continuing Professional Development) units to Professionals necessary in the renewal of licenses with the Professional Regulation Commission since the facilitator is an accredited CPD provider (Accreditation No. 2017-020 CE).

The learning outcomes expected from the course program are:

1. Participants will know the process of conducting risk management activities for every project, or on the company's operations
2. Participants will know the process of determining which risks may affect the organization's deliverables.
3. Participants will know the process of performing qualitative risk analysis; prioritizing risks by assessing their probability of occurrence and impact.
4. Participants will be able to perform quantitative risk analysis; numerically analyzing the effect of risks on project objectives
5. Participants will know the process of developing risk responses to enhances opportunities to project goals.
6. Participants will know the process of implementing risk response plans, tracking identified risks, monitoring residual risks, identifying new risks, and evaluating risk process effectiveness throughout the project.
7. Participants would be able to include the relevant risk responses into the project scope and transform them into a Work Breakdown Structure (WBS).
8. Participants would be able to create the updated project schedule / timeline that include the risk responses.
9. Participants would be able to estimate the updated cost of the project and create the project budget.
10. Participants would be able to define criteria in measuring and monitoring project deliverables in terms of scope, schedule, and cost while the project is in progress.
11. Participants would be able to set controls on every deliverable to be able to manage variations on scope, time, and cost.
12. Participants would be able to close and turn-over the project at the client's and/or management's satisfaction
13. Participants would be able to deliver projects within the bounds of time, cost, and scope by using globally accepted project management tools and techniques.

Target Participants:

Target participants are all persons involved in a project, whether technical or non-technical, either as a stakeholder, a sponsor, a project manager, project engineer or a project team member. While the number of years in the practice is not required, it is imperative that the participant should have an adequate knowledge on the business processes and procedures of the industry he/she is into to be able to define the risks that may affect his/her deliverables in the project.

CONSTRUCTION PROJECT QUALITY ASSURANCE AND QUALITY CONTROL

Course Description:

This is a 2-day seminar designed for anyone who wanted to upgrade their knowledge and skills in the area of QA/QC. The seminar consists of lecture discussions, workshop and exercises related to quality assurance and quality control of construction projects.

Course Objectives:

At the end of this seminar, the participants are expected to;

- Explain the significance of quality assurance and quality control to construction projects;
- Develop checklists or quality control points of major construction activities;
- Identify non-conformances and establishing method of minimizing or eliminating them;
- Formulate and implement QA/QC programs;
- Discuss the significance of quality tests needed for major construction materials;

Target Participants:

- QA/QC Personnel
- Field Engineers, cadet engineers, and architects
- Engineering Faculties (academe)
- Sr. civil engineering students